

POSTPONING CHECKLIST FOR AN *Outdoor Wedding*



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POSTPONING YOUR OUTDOOR WEDDING CAN FEEL OVERWHELMING, HERE IS A CHECKLIST TO HELP MAKE SURE EVERYTHING IS THOUGHT OF.

New date:

Vendors

1. Caterer
2. Bartenders
3. Late night food
4. Desserts
5. Officiant
6. Photographer
7. Videographer
8. Transportation
9. Washrooms
10. Florist
11. DJ, band, and any sound or lighting equipment
12. Rentals for: tent, lights, tables, chairs, podium, kitchen equipment, dinnerware, etc.
13. Coordinator
14. Designer or decorator
15. Activities vendors such as: a photobooth van, beer truck, champagne camper, games, food trucks, oyster bar
16. Stationary and sign orders
17. Special Occasion Permit (alcohol license)
18. Tent permit and any booked inspections
19. Fire plan if already submitted
20. Insurance, inquire into policy date changes
21. Any arrangements already made for generator, refrigeration, or cooler rentals
22. Venues for ceremony, cocktails, and reception
23. Favours
24. Hair and Make-up

Guests

1. Travel, a date for when to rebook for
2. Accommodations, change hotel block or air bnb rentals
3. Send a 'Change the Date' e-vite using a site like [Paperless Post](#)

VIPs

1. Contact your wedding party about new date
2. Contact your closest family about new date
3. Push back any dress fittings or suit rentals
4. Rehearsal dinner
5. Accommodations for wedding party
6. Bachelorette/bachelor parties if affected
7. Any wedding party gifts with the original date

Yourselves

1. dress and suit fittings and alterations
2. wedding ring purchasing or cleaning
3. wedding license
4. two glasses + drink, and relax now that you've got a new date, the e-planning is done, and you don't have to worry about any uncertainties

